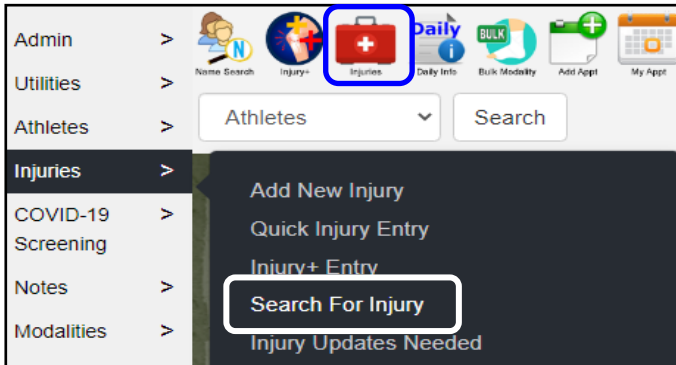


# ATS— Modalities in the Staff Portal

## Adding a Modality from the Injury Screen:

If you put in the injury after doing the evaluation and need to go back and document modalities, you can search for the injury from the Injury Menu, or use the red medical bag to search Injuries.



Name:  Team: (All)

Use % for wildcard searches. Ex. smi% or %sand%

Options:

Include Default Injuries

Search All Injuries

Search Open Injuries Only

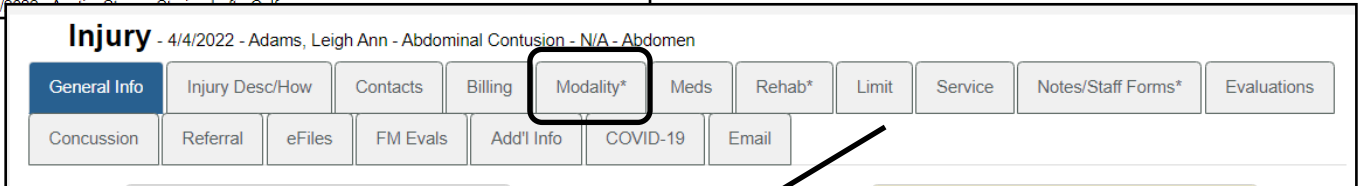
Search Orphaned Injuries  
(Team selection will be ignored for this option)

Trainer: (All)

**Search Results**

04/04/2022 - Adams, Leigh Ann - Abdominal Contusion - N/A - Abdomen
03/02/2020 - Allen, Shannon - Strain - Left - Shoulder
06/10/2022 - Anderson, Gabrielle - Concussion - N/A - Head
08/26/2022 - Anderson, Roberta - Capsular Sprain - Left - Ankle
06/02/2022 - Anderson, Roberta - Concussion - N/A - Head

Once you get to the screen, select how you want to search and then choose the athlete from the injury list. Once the injury opens select the Modality tab, and complete the information entry.



[Return to Injury](#) **Modalities**

Name: Adams, Leigh Ann  Athletic Trainer: Joe Streckfus

Date: 10/27/2022 01:47 PM

Injury: 04/04/2022 - Abdominal Contusion - N/A - Abdomen

Body Part: Abdomen  Side: N/A

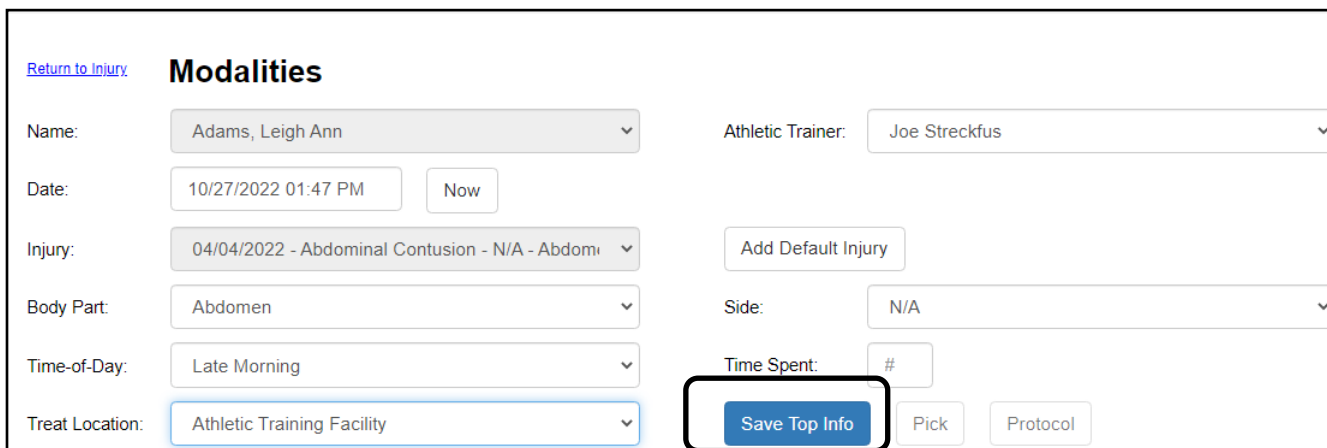
Time-of-Day: Late Morning  Time Spent: #

Treat Location: Athletic Training Facility

# ATS— Modalities in the Staff Portal

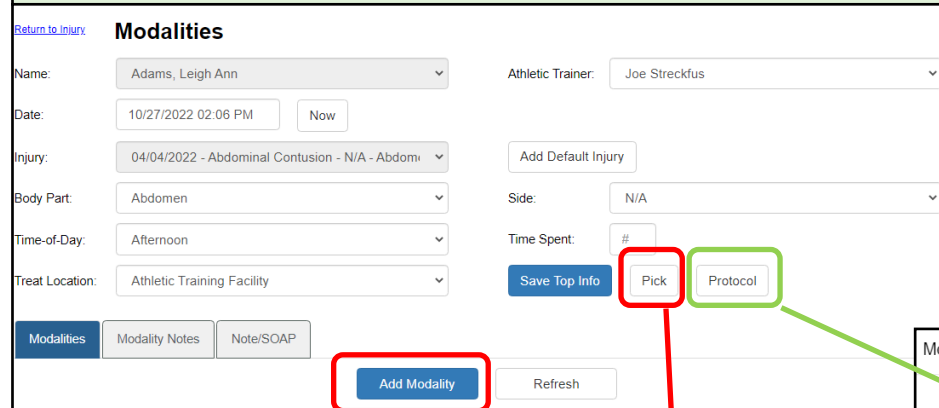
## Completing the modality add:

Complete the necessary dropdown fields for the modality. Going from the injury that is added, you will only need to complete the time of day and treatment location. When that is done; click the Save Top Info button to create the entry and allow you to begin adding your modalities.



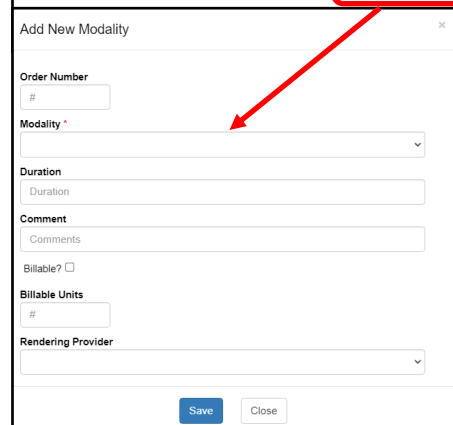
The screenshot shows the 'Modalities' form with the following fields: Name (Adams, Leigh Ann), Athletic Trainer (Joe Streckfus), Date (10/27/2022 01:47 PM), Injury (04/04/2022 - Abdominal Contusion - N/A - Abdom), Body Part (Abdomen), Time-of-Day (Late Morning), and Treat Location (Athletic Training Facility). The 'Save Top Info' button is highlighted with a black box.

✔ Your Modality has been created.

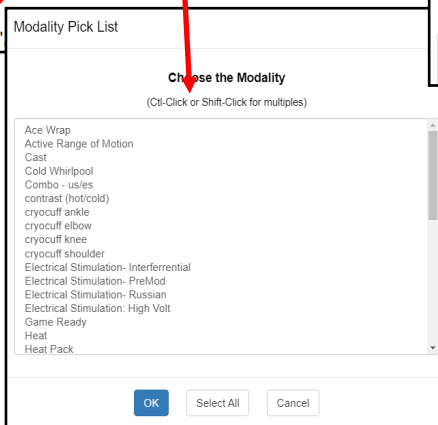


The screenshot shows the 'Modalities' form with the 'Save Top Info' button highlighted in blue, and the 'Pick' and 'Protocol' buttons highlighted in red and green respectively. The 'Add Modality' button is also highlighted in blue.

After you save the “header info” or top info you will see the green confirmation that the Modality was created. You then will see the Add Modality button, the Pick or Protocol Button become available.



The 'Add New Modality' dialog box includes fields for Order Number, Modality (dropdown), Duration, Comment, Billable? (checkbox), Billable Units, and Rendering Provider. It has 'Save' and 'Close' buttons.



The 'Modality Pick List' dialog box has a title 'Choose the Modality' and a list of modalities including Ace Wrap, Active Range of Motion, Cast, Cold Whirlpool, and others. It has 'OK', 'Select All', and 'Cancel' buttons.



The 'Modality Protocol List' dialog box has a title 'Choose the Modality Protocol' and a list of protocols including Ankle Sprain Days 1-7, Ankle Sprain Days 7-14, and Increase Joint Movement.

**Add Modality**— This option will allow you to pick a modality from the dropdown and add the time and any comments for the individual modality.

**Pick Modality**— Allows you to select 1 modality or multiples using the Control Button or the Shift button. You will need to complete any details later.

**Pick Protocol**— Allows you to select from prebuilt protocols to assign to the athlete. View the [Protocol doc](#) for more information on adding/using these.

# ATS— Modalities in the Staff Portal

## Adding a Modality from Athlete Screen:

You can also add modalities from the athlete screen. Search for the athlete you need to enter the modality for, from one of the many ways to search.

The screenshot shows a search interface for athletes. At the top, there are search filters for Name and Team. Below that, there are radio button options for search criteria: Search Active Only, Search All (Active, Inactive, and Archived), Search Archived Athletes Only, Search Imported or Marked to be Purged, and Search Athletes Not Listed on a Team. A search bar with 'Search', 'Reset', 'Scroll Down', and 'Scroll Up' buttons is present. Below the search bar, a list of search results is shown, with 'Adams, Leigh Ann' selected. To the right, a detailed view of the athlete 'Adams, Leigh Ann' is shown. The 'Modality\*' button in the athlete header is highlighted with a black box. The 'Add' button in the athlete header is highlighted with a green box.

The screenshot shows the 'Modalities' form for Leigh Ann Adams. The form includes fields for Name, Date, Injury, Body Part, Time-of-Day, Athletic Trainer, Side, and Time Spent. The 'Add Modality' button is highlighted with a red box. A green arrow points from the 'Add' button in the athlete header to this 'Add Modality' button.

When adding a modality from the Athlete screen. You will need to select the injury that you are documenting for. Unlike the going from the injury, that is not prefilled in.

Your Modality has been created.

The screenshot shows the 'Modalities' form for Leigh Ann Adams. The 'Add Modality' button is highlighted with a red box. The 'Pick' and 'Protocol' buttons are highlighted with green boxes. A green arrow points from the 'Protocol' button to the 'Add Modality' button.

After you save the “header info” or top info you will see the green confirmation that the Modality was created. You then will see the Add Modality button, the Pick or Protocol Button become available.

The screenshot shows the 'Add New Modality' form. It includes fields for Order Number, Modality\*, Duration, Comment, Billable?, Billable Units, and Rendering Provider. The 'Save' and 'Close' buttons are at the bottom.

The screenshot shows the 'Modality Pick List' dialog box. It contains a list of modalities such as Ace Wrap, Active Range of Motion, Cast, Cold Whirlpool, and others. The 'OK', 'Select All', and 'Cancel' buttons are at the bottom.

**Add Modality**— This option will allow you to pick a modality from the dropdown and add the time and any comments for the individual modality.

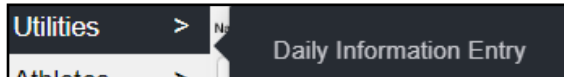
**Pick Modality**— Allows you to select 1 modality or multiples using the Control Button or the Shift button. You will need to complete any details later.

**Pick Protocol**— Allows you to select from prebuilt protocols to assign to the athlete. View the [Protocol doc](#) for more information on adding/using these.

# ATS— Modalities in the Staff Portal

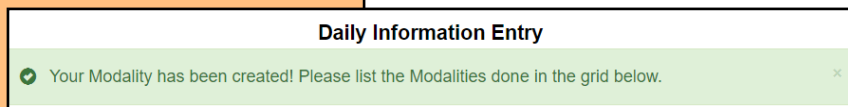
## Entering Modalities via Daily Information Entry:

Access the Daily Information Entry Screen by either selecting the Daily Icon at the top of the page, or going through the Utilities Menu and selecting Daily Information Entry.



From the daily information screen, select the athlete you need to document your modalities for. Select the modalities tab and complete the header information.

The screenshot shows the 'Daily Information Entry' form. On the left is a list of athletes with a grid of colored squares representing different days of the week. The 'Athletes' list includes names like Adams, Leigh Ann; Allen, Shannon; Anderson, Gabrielle; etc. The main form area has a 'Modality' tab selected. Below the tabs are fields for 'Body Part' (Abdomen), 'Side' (N/A), 'Date' (10/28/2022 10:01 AM), and 'Time Spent'. A button labeled 'Save Top Info' is highlighted with a black box.



This screenshot is similar to the previous one but shows the 'Modalities' tab selected. Below the 'Time Spent' field, there are three buttons: 'Add Modality', 'Pick', and 'Protocol'. These three buttons are highlighted with a black box. Below the buttons, there is a text prompt: 'Please add modality details by using the buttons "Add Modality", "Pick" or "Protocol"'. An arrow points from this text prompt towards the 'Add Modality' button.

**Add Modality**— This option will allow you to pick a modality from the dropdown and add the time and any comments for the individual modality.

**Pick Modality**— Allows you to select 1 modality or multiples using the Control Button or the Shift button. You will need to complete any details later.

**Pick Protocol**— Allows you to select from prebuilt protocols to assign to the athlete. View the [Protocol doc](#) for more information on adding/using these.