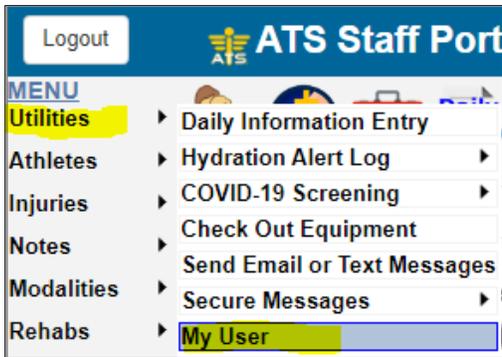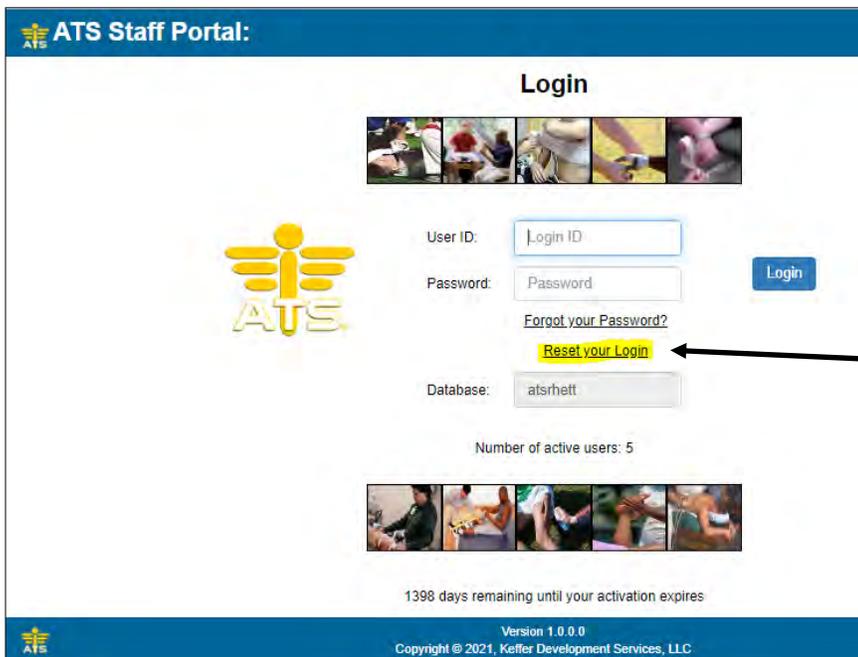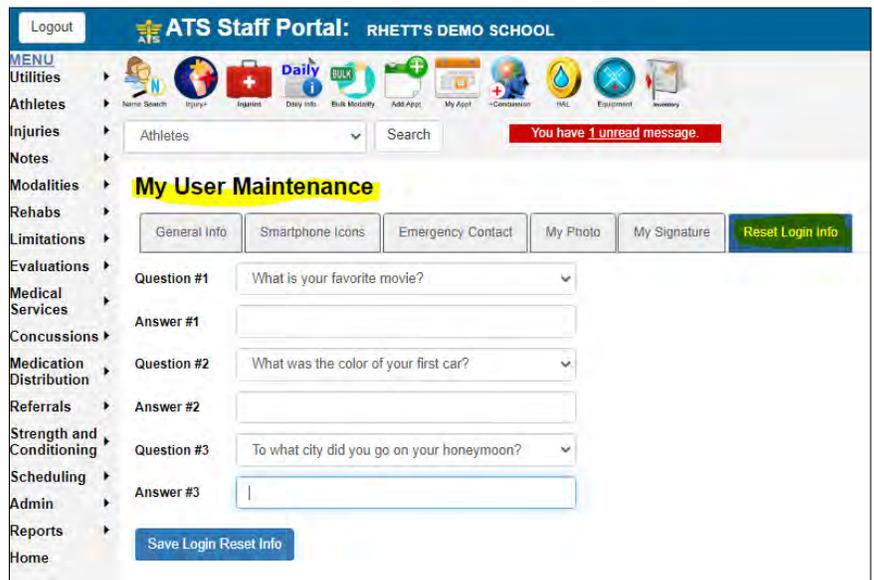## ATS Staff Portal for Medical/Other Staff:

In order for the reset process to work the user must 1st choose & answer the 3 security questions.

This is accomplished by:

- Login to the ATS Staff Portal
- Click on the "My User" choice under the "Utilities" menu
- Choose & answer the "Reset Login Info" tab...

At any point after the security questions are established a user account can be reset by clicking the "Reset your Login" link on the login page.

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After clicking the "Reset" link the user is prompted to enter their password.
Enter the applicable password and click the "Send…" button.
A link to the reset screen will be emailed to the user.

ATS Staff Portal:

Login Reset Request

Email: | Email address *

Database: | atsrhett

Please contact your school/organization ATS administrator if you do not know all the information above to request your login reset.

Send Login Reset Email | Go to Login

Below is the email the user will receive. Click the link to start the reset process.

To reset your ATS Staff Portal login, either click the link below or copy and paste it into your browser.

https://www.atsusers.com/ATSCorePortal/LoginReset.aspx?db=atsrhett&RT=7e09fe56-bcbe-41c7-a52c-a7424f&RD=04%2f03%2f2021+8%3a23+AM

Please do not reply to this email.

Per HIPAA (the Health Insurance Portability and Accountability Act of 1996) Regulations, this Information is to be held in strict CONFIDENCE, to be used only making participation plans for the student-athletes. Information should not be passed to any other individual or group of individuals.

To complete the reset process the user enters the applicable information on the screen shown here...and clicks the "Reset Account".

IF the information is correct the user's account is reset with the new password.

ATS Staff Portal:

Login Reset

Enter your User ID

User ID | User ID *

Your email address

rhett@kefferdevelopment.com

Answer your three(3) security questions

Question #1 | What is your favorite movie?

Answer #1 | Answer #1 *

Question #2 | What was the color of your first car?

Answer #2 | Answer #2 *

Question #3 | To what city did you go on your honeymoon?

Answer #3 | Answer #3 *

Enter & Confirm your new password

New Password:
New Password *

Confirm New Password:
Confirm New Password *

Note: If needed, please contact your school/organization ATS Administrator for help.

Reset Account | Cancel

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ATS Staff Phone for Medical/Other Staff:

In order for the reset process to work the user must 1st choose & answer the 3 security questions.

This is accomplished by:

- **Login to the ATS Staff Phone**

- **Click on the "General" icon and click the "My Info" choice**

- **Choose & answer the "Reset Login Info" tab...**

General Information

My Emergency Contact

My Photo

Smartphone Icons

Reset Login Info

Question #1
What is your favorite movie?

Answer #1
Blazing Saddles

Question #2
What was the color of your first car?

Answer #2
Burgandy

Question #3
To what city did you go on your honeymoon?

Answer #3
Niagara Falls

Save Login Reset Info

Athletic Trainer System Smartphone Login

User ID: Login ID

Password: Password

Forgot your Password?

Reset your Login

Database: atsrhett

Login

Number of active users: 5

At any point after the security questions are established a user account can be reset by clicking the "Reset your Login" link on the login page.

**After clicking the "Reset" link the user is prompted to enter their password.
Enter the applicable password and click the "Send…" button.
A link to the reset screen will be emailed to the user.**

ATS Staff Portal:

Login Reset Request

Email:	Email address *
Database:	atsrhett

Please contact your school/organization ATS administrator if you do not know all the information above to request your login reset.

Send Login Reset Email   Go to Login

**Below is the email the user will receive.
Click the link to start the reset process.**

To reset your ATS Staff Portal login, either click the link below or copy and paste it into your browser.

https://www.atsusers.com/ATSCorePortal/LoginReset.aspx?db=atsrhett&RT=7e09fe56-bcbe-41c7-a52c-a7424f&RD=04%2f03%2f2021+8%3a23+AM

Please do not reply to this email.

Per HIPAA (the Health Insurance Portability and Accountability Act of 1996) Regulations, this Information is to be held in strict CONFIDENCE, to be used only making participation plans for the student-athletes. Information should not be passed to any other individual or group of individuals.

To complete the reset process the user enters the applicable information on the screen shown here...and clicks the "Reset Account".

IF the information is correct the user's account is reset with the new password.

Athletic Trainer System Smartphone Login

Login Reset

Enter your User ID

User ID

User ID *

Your email address

dale@cenicolls.com

Answer your three(3) security questions

Question #1

In what year was your father born?

Answer #1

Answer #1 *

Question #2

In what year was your mother born?

Answer #2

Answer #2 *

Question #3

What is your youngest sibling's birthday month and year? (e.g., January 1900)

Answer #3

Answer #3 *

Enter & Confirm your new password

New Password:

New Password *

Password must have:

At least 8 characters
At least 1 lowercase letter
At least 1 uppercase letter
At least 1 number
At least 1 special character

Confirm New Password:

Confirm New Password *

Note: If needed, please contact your school/organization ATS Administrator for help.

Reset Account   Cancel

ATS Desktop for Medical/Other Staff:

**In order for the reset process to work the user must
1st choose & answer the 3 security questions.   This is accomplished by:**

Admin	Windows	Help	
🔲 **Users**		▶	**My User...**
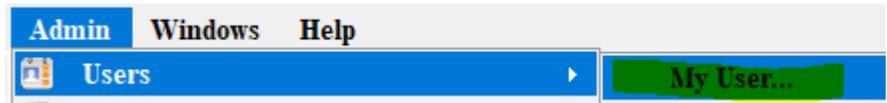
- **Login to the ATS Desktop**
- **Click on the "Admin" menu; then "Users" and "My User" choice**

- **On the user screen choose & answer the "Reset Login Info" tab...**
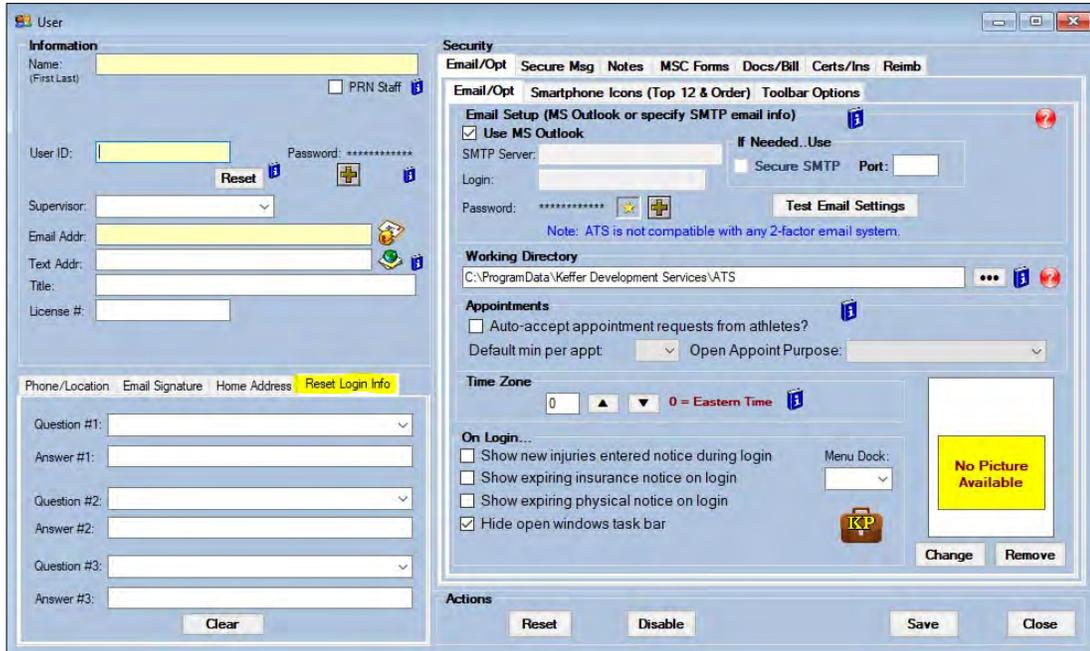
At any point after the security questions are established a user account can be reset by clicking the "Reset Account" link on the login page.

To complete the reset process the user enters the applicable information on the screen shown here...and clicks the "Reset Account".

IF the information is correct the user's account is reset with the new password.

Reset User Account   —   □   ✕

Enter your User ID & Email Address

User ID: [   ]   Email Addr: [   ]

Answer your three(3) security questions

Question #1:

Answer #1: [   ]

Question #2:

Answer #2: [   ]

Question #3:

Answer #3: [   ]

Note: If needed, please contact your school/organization ATS Administratorfor help.

Enter & Confirm your new password

New Password must have:

- At least 8 characters   - At least 1 lowercase letter

- At least 1 number   - At least 1 uppercase letter

- At least 1 special character

Enter New Password: [   ]

Confirm New Password: [   ]

[Reset Account]   [Cancel]