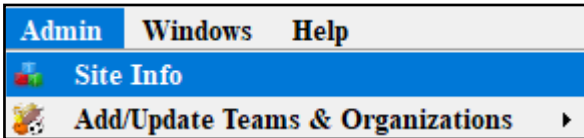


ATS— Swipe Card Reader Configuration

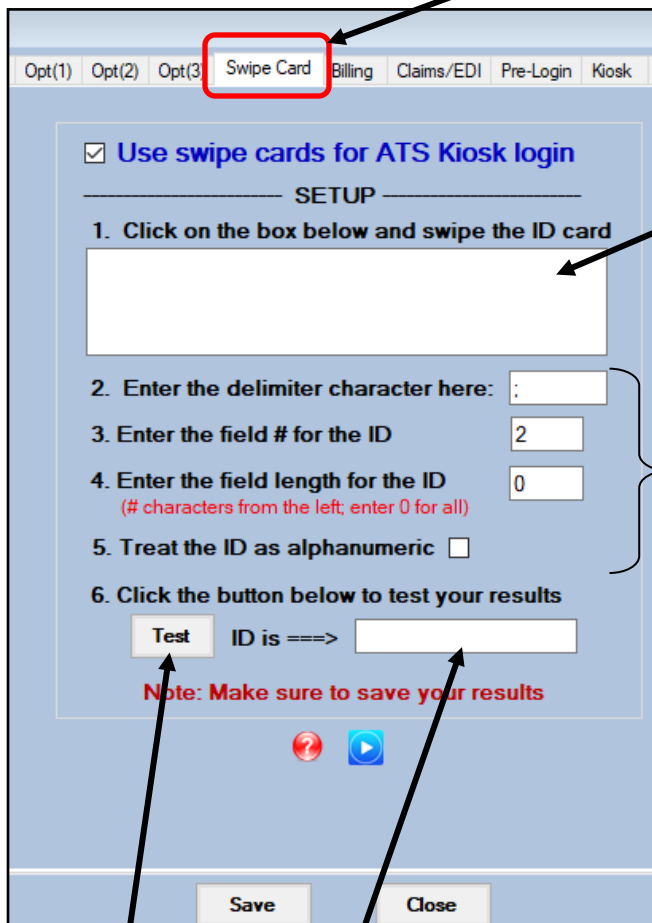
Use the following steps to setup ATS, specifically the Kiosk functions to accept swipe card or QR codes as log in credentials. This eliminates the need for athletes to remember passwords and ID numbers when logging in to the Kiosk.

Make sure you have your swipe machine hooked up and tested before proceeding.

To being setting up the Swipe Card Scanner, you will need to have administrative privileges. Begin by going to ADMIN—> Site Info. Once the Site Info Screen opens, you are going to select Swipe Card.



Click "Use Swipe..." checkbox to tell ATS you will be using swipe cards or QR Codes.

A screenshot of the 'Swipe Card' configuration window. At the top, there are tabs for 'Opt(1)', 'Opt(2)', 'Opt(3)', 'Swipe Card', 'Billing', 'Claims/EDI', 'Pre-Login', and 'Kiosk'. The 'Swipe Card' tab is selected and highlighted with a red box. Below the tabs, there is a checkbox labeled 'Use swipe cards for ATS Kiosk login' which is checked. Underneath, it says 'SETUP' and lists six steps: 1. Click on the box below and swipe the ID card (with an empty box); 2. Enter the delimiter character here: (with a colon and an empty field); 3. Enter the field # for the ID (with '2' in the field); 4. Enter the field length for the ID (# characters from the left; enter 0 for all) (with '0' in the field); 5. Treat the ID as alphanumeric (checkbox is unchecked); 6. Click the button below to test your results. There is a 'Test' button and an 'ID is ==>' label with an empty field. A red note says 'Note: Make sure to save your results'. At the bottom, there are 'Save' and 'Close' buttons.

Click in the box and swipe a card you are using for setup, testing and configuration.

Use the parameters in 2-5 to configure how the scanned info is read/used.

Further explanation on page 2.

Click the "Test" button to check your results.

Remember to save your results after you are satisfied.

ATS— Swipe Card Reader Configuration

2. Enter the delimiter character here:

The delimiter character could also be called a separator could be a colon, semicolon, dash or any other character. Use this box to identify that character to differentiate it for the system.

3. Enter the field # for the ID

If your ID has a delimiter character, or more than one, use this box to tell the system where to identify the actual student ID number at.

For example, an ID number could look like; StudentID:123456:ResHall:KefferBldg. You would enter 2 for the area the actual number exists in the string. If the ID fell in the 3rd or 4th spot you would put that in the area.

4. Enter the field length for the ID
(# characters from the left; enter 0 for all)

This area allows you to trim the ID if necessary. If your ID contained 000012345, or STID12345 you could enter 4 to trim off the first 4 characters to only insert 12345 as the ID for the Kiosk sign in.

5. Treat the ID as alphanumeric

If your ID contains letters and numbers, you will need to check the box here to indicate the to the system it contains both.

6. Click the button below to test your results

Test

ID is ==>

Note: Make sure to save your results



Save

Close

After you have configured all of your setup above, make sure to use the test button to make sure the system generates the correct ID number.

After you test the information and is correct, make sure to save the changes for future usage.

ATS— Swipe Card Reader Configuration

Below is the difference in the kiosk configured for kiosk login and the standard format.

The image displays two screenshots of the ATS Kiosk Login interface. The top screenshot shows the 'Swipe Card' configuration. It features the ATS logo, a 'Swipe Card' input field with a 'Clear' button, 'OK', and 'Exit' buttons, and a 'Check-In Reason' dropdown menu set to 'Evaluation'. Below this is a blue banner with yellow text: 'Please make sure you select only the treatment you know you are getting. When you are finished make sure to log out of the Kiosk for the next person.' and a 'Show Keys' button. The bottom screenshot shows the 'Athlete ID' configuration. It features the ATS logo, 'Athlete ID' and 'Password' input fields with 'Clear' buttons, 'OK', and 'Exit' buttons, and a 'Check-In Reason' dropdown menu set to 'Evaluation'. Below this is the same blue banner and 'Show Keys' button.

The web versions will look similar, depending on the configuration.

Also, if the athlete forgets their ID or doesn't have access to the QR code, they can click show keys, and be able to enter their ID number, even if configured for swipe cards.

For more information on QR code generation, please review the [QR Codes](#) help doc.