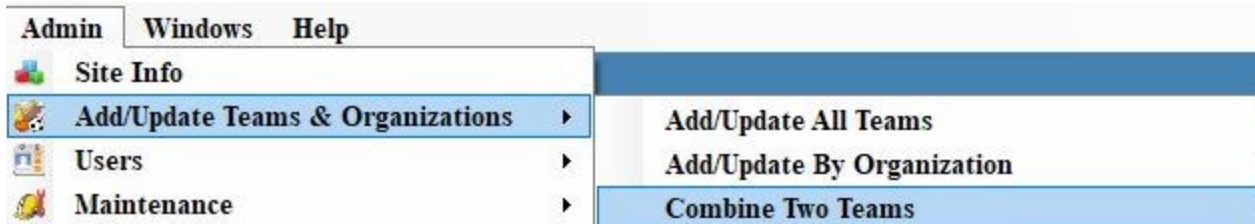
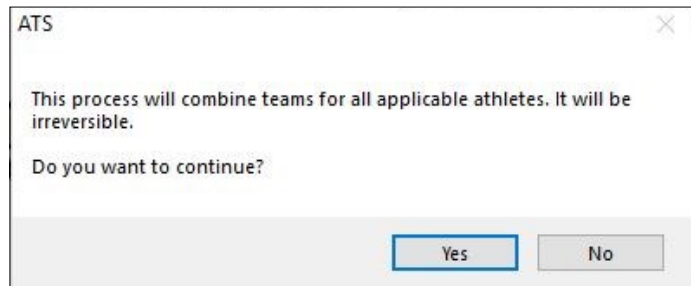


At times there may be a need to combine teams. The process for doing this is outlined below:

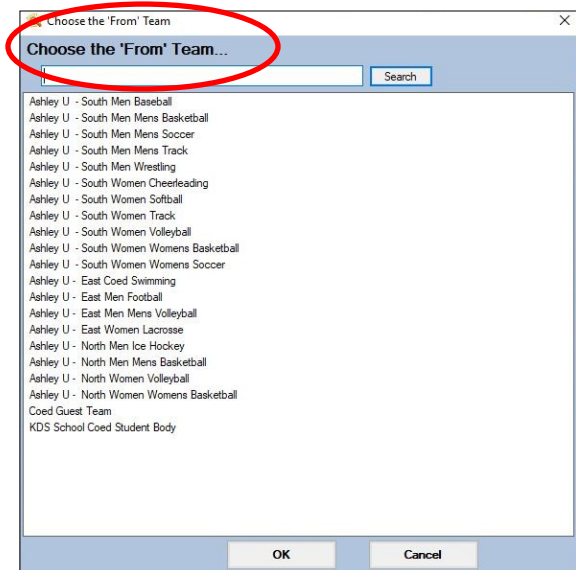
**1: Go to Admin—>Add Update Teams & Organizations —> Combine Two Teams**



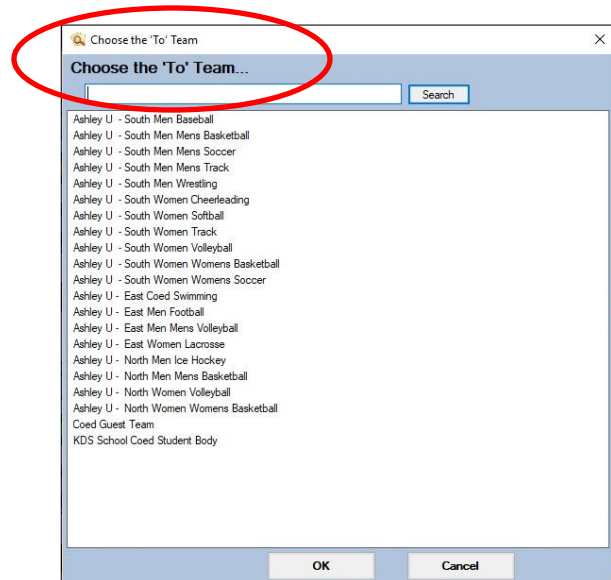
**2: Click “Yes” to continue...**



**3: Choose the team to be combined...**



**4: Choose the target team...**





### 5: Confirm your choices, select yes, you will get a message when the process is complete



### 6: Check your new Roster.

Search Athletes

List Show All Recs Athletes on >1 team will show multiple times on this screen... Web Portal Logins Kiosk Logins

Athlete	Year	Team	Cleared	Player Position	Birthdate	Gender	Email	Phone #
Adidas, Sally	Sophomore	Ashley U - South Women Vo...	<input type="checkbox"/>		09/09/03	Female	atssamples@gmail.com	
Brady, Wilma	Freshman	Ashley U - South Women Vo...	<input type="checkbox"/>		06/26/02	Female	atssamples@gmail.com	
Gills, Carol	Senior	Ashley U - South Women Vo...	<input type="checkbox"/>		07/12/02	Female		
Hunters, Emily	Junior	Ashley U - South Women Vo...	<input type="checkbox"/>		05/05/03	Female		
Janeway, Katherine	Senior	Ashley U - South Women Vo...	<input type="checkbox"/>		06/26/00	Female		
Oswald, Clara	Senior	Ashley U - South Women Vo...	<input type="checkbox"/>		04/13/01	Female		
Pond, Amy	Senior	Ashley U - South Women Vo...	<input type="checkbox"/>		08/12/01	Female		
Pram, Bethany	Senior	Ashley U - South Women Vo...	<input type="checkbox"/>		03/14/02	Female		
Riggles, Mara	Senior	Ashley U - South Women Vo...	<input type="checkbox"/>		09/23/00	Female		
Riley, Barb	Senior	Ashley U - South Women Vo...	<input type="checkbox"/>		08/16/01	Female		
Severs, Stephanie	Senior	Ashley U - South Women Vo...	<input type="checkbox"/>		04/02/02	Female		
Smelt, Krista	Junior	Ashley U - South Women Vo...	<input type="checkbox"/>		01/22/03	Female		
Stark, Aria	Senior	Ashley U - South Women Vo...	<input type="checkbox"/>		03/03/00	Female		
Webbs, Lori	Senior	Ashley U - South Women Vo...	<input type="checkbox"/>		08/25/02	Female		

Record: 1 Of 14

A B C D E F G H I J K L M N O P Q R S T U V W X Y Z Reset Search Save Order

Clear Refresh View New To Excel Print Close