Data security is of utmost importance in the world today. Protecting your information from HIPAA or FERPA violations should be a top priority. ATS allows access for multiple users, with a unique login and strong password to the information given to them by the ATS system administrator.

Meaning that, coaches, staff, or anyone else with a log in, only sees the information granted permission to view. If you have multiple schools under one umbrella of an organization, personal information does not fall on the eyes of anyone who should not see it.

Definition of Terms used in ATS pertaining to access:

Patient/Athlete– a person that does not have staff access to the Desktop, or Staff Portal. They access the system through the Patient Phone, Patient Portal or Kiosk. They are required to have a sign in ID and Password to access only their information.

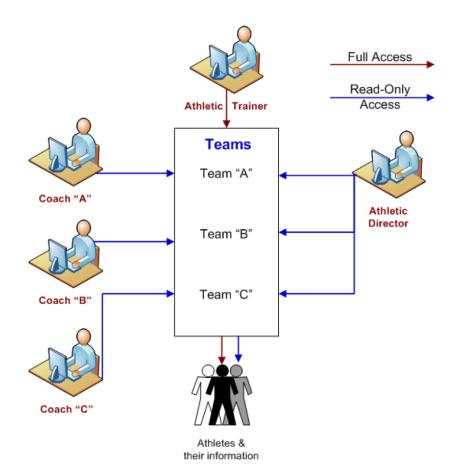
Emergency Contact— a person that does not have staff access to the Desktop, or Staff Portal. They access the system through the Patient Phone, Patient Portal or Family communication center. They can be tied to specific athletes, register their athlete, update information. They also must have their own sign in ID as well as password.

USER— Anyone in ATS that will access through the Desktop, Staff Portal or Staff Phone. This can be, athletic trainers, physicians, physician offices, insurance coordinators, coaches, athletic directors, school nurse, or athletic training students. Access is granted for specific information and controlled by the system administrator. You control their ability to **read/write** information (see and enter), **read only** (see only), **add only**(only able to add information, not able to see anything that has been added prior), or **none** access, so they do not see any information associated. You also control the access to teams, if they are not checked off to "see" a team, they will never know that it exists.

Below is an example of the new user profile. Everything begins blank, so you must grant access to all of the appropriate areas for the new user. If you do not configure the account, they will be able to log in, but will never see any information. For more information see the <u>User Configuration</u>, or <u>Coach Configuration</u> help docs.

S User	Security	
Information		dmin Secure Msg Notes MSC Forms
Name: new	Teams Meddes East Course En	
(First Last) Administrator Athletic Trainer PRN Staff	No Report Access Allowed to Submit	· · · · · · · · · · · · · · · · · · ·
Coach Doc/Phy/Nurse Other	- (none) Allow Report Printing Allow Report Expo	rting
Student Strength/Condition	Coed Guest Team User can See All Injuries on the Athlete Details So	reen 🗓
	Men Sent by ATS	
User ID: new Password:	- Guest Teams Module	Access
Disabled On-> / / V Reset 🚺 🤣 🖶 CL 🞁	Guest demo Announcements	None
	Guest test Athlete Forms	None
Supervisor:	- Joe Tech Athlete Screen	None
Email Addr:	Coed Track Athlete Screening	None
Text Addr:	Men Baseball Concussion	None
	Men Football Distribute Medication	None
Title:	Men Mens Basketball Documents	None
License #: Force password	Women Softball Emergency Contacts	None
change on next login		None
Use secure messages	- Joe U East Evaluations - Additional Findings	None
	Coed Underwater Bask Evaluations - Evaluations	None
Phone/Location Email Signature Home Address Reset Login Info	Evaluations - Girth	None
Phone: () - Office: () -	Evaluations - Medical History	None
	Evaluations - Objective	None
Cell: () Fax: ()	Evaluations - Pain	None
Location:	Evaluations - Physician Notes	None
Region: 0 Regional Admin	Evaluations - Special Tests	None
	Functional Movement Evaluations	None v
Signature Generate Upload Clear	Record: 14 4 10 f 75 b	
	Read/Write Read Only Add Only No	ne From Another User Reset
	Select All Unselect All Exp Read/Write Read Only Add Only No	ne rion Another Oser Reset
	Actions Actions	
	Search Reset Disable Search Reset Disable New	Remove Save Close

Below are flow charts showing the way information can be shared, and who is able to see and access information. The image below, is detailing a simpler configuration. Showing coaches have access to their respective teams, the Athletic Trainer has full system access, controlling what they can see. The athletic director is only able to see information for all athletes/teams, but not edit anything within the system.



This image is showing more of a "region" or supervising athletic trainer. They see the ATs underneath them, the athletic trainers only see their schools information, even though there are four under the one umbrella organization. Coaches would work as illustrated above, only seeing their information, under the school they work for. Only the person in charge, is able to see all information.

