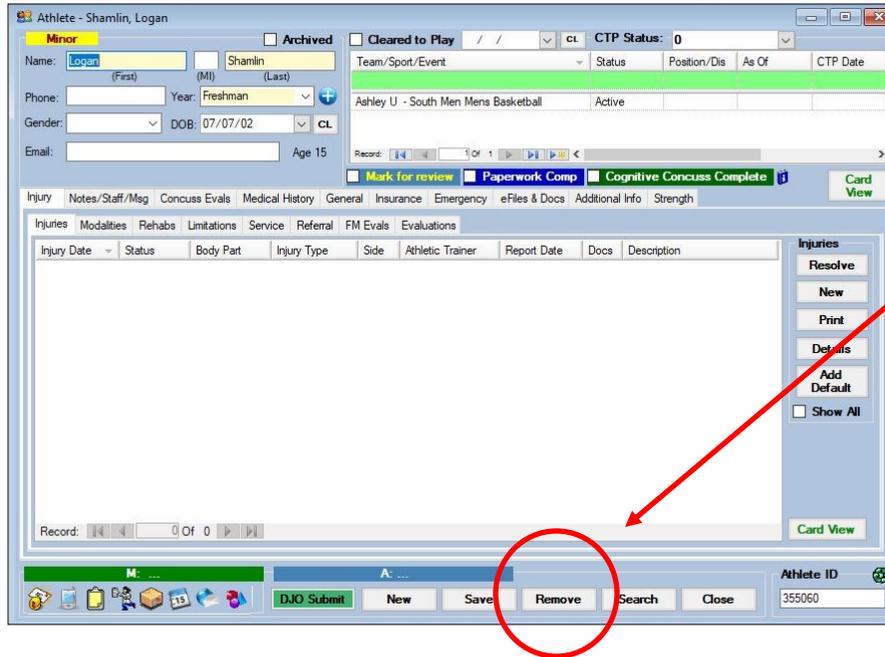
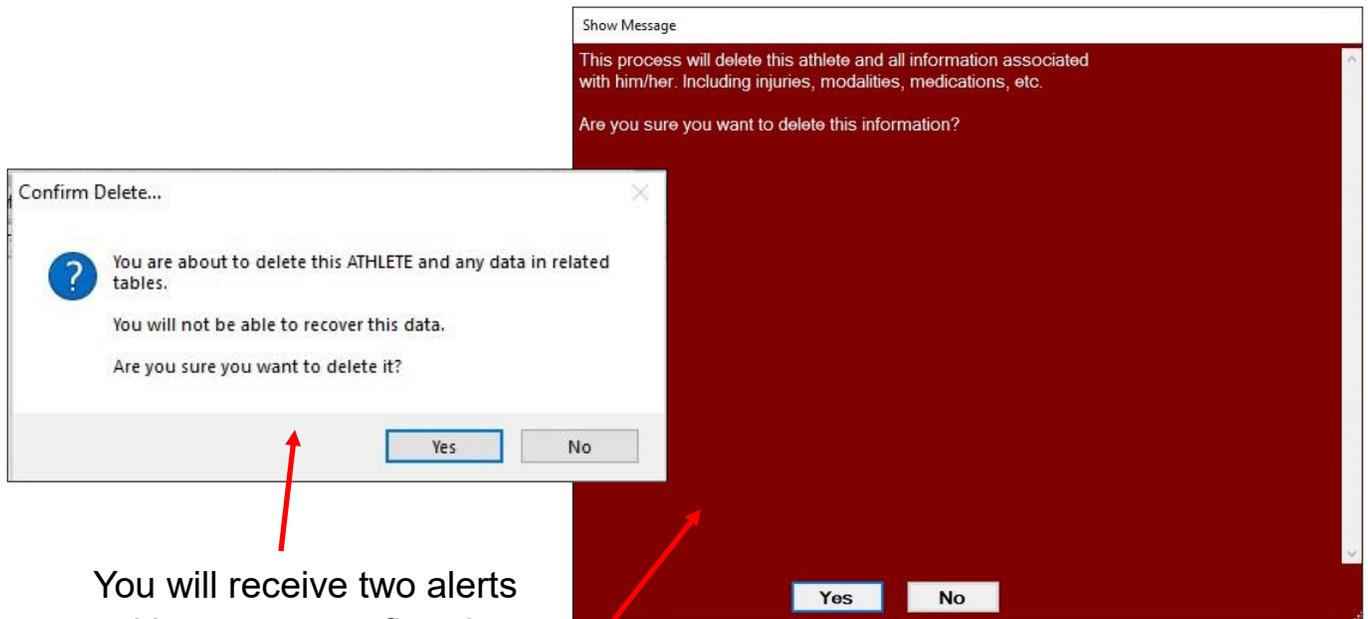


ATS: How to permanently delete an athlete

This document will show you how to permanently delete an athlete from your database, but be careful because once the process is complete it cannot be undone.



To remove this athlete record, which will include any injury data, from the system the first step is to click the remove button



You will receive two alerts asking you to confirm that you do want to delete the athlete record.

ATS: How to permanently delete an athlete

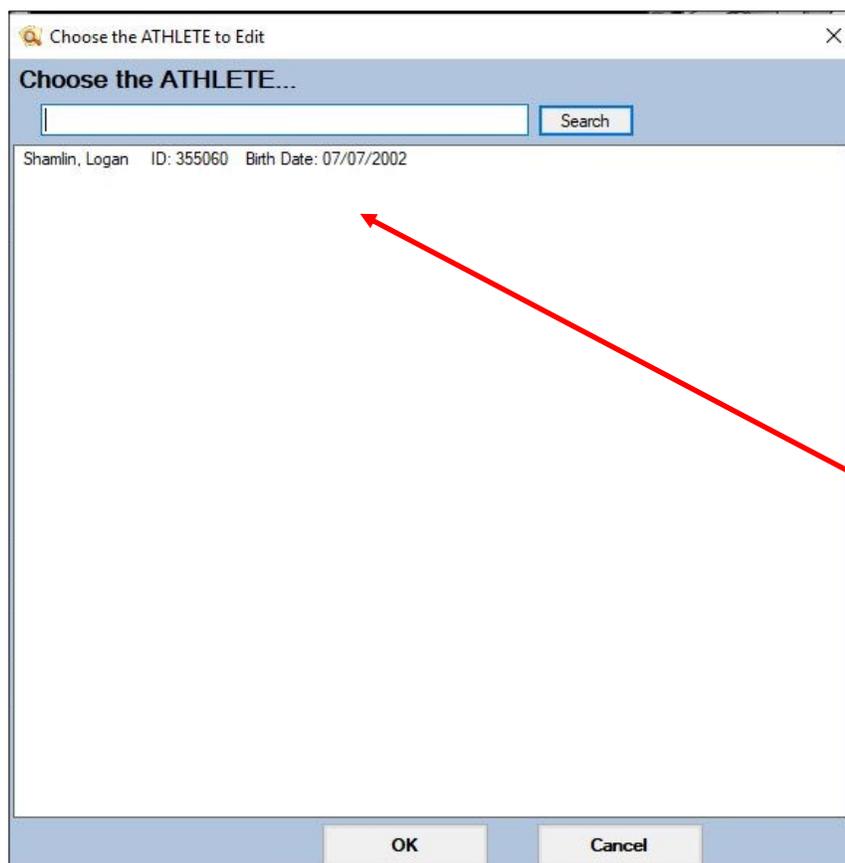


The next step in the delete process can only be completed by an administrator of your system.

***It is recommended to always check the athletes to be purged before running the purge.**

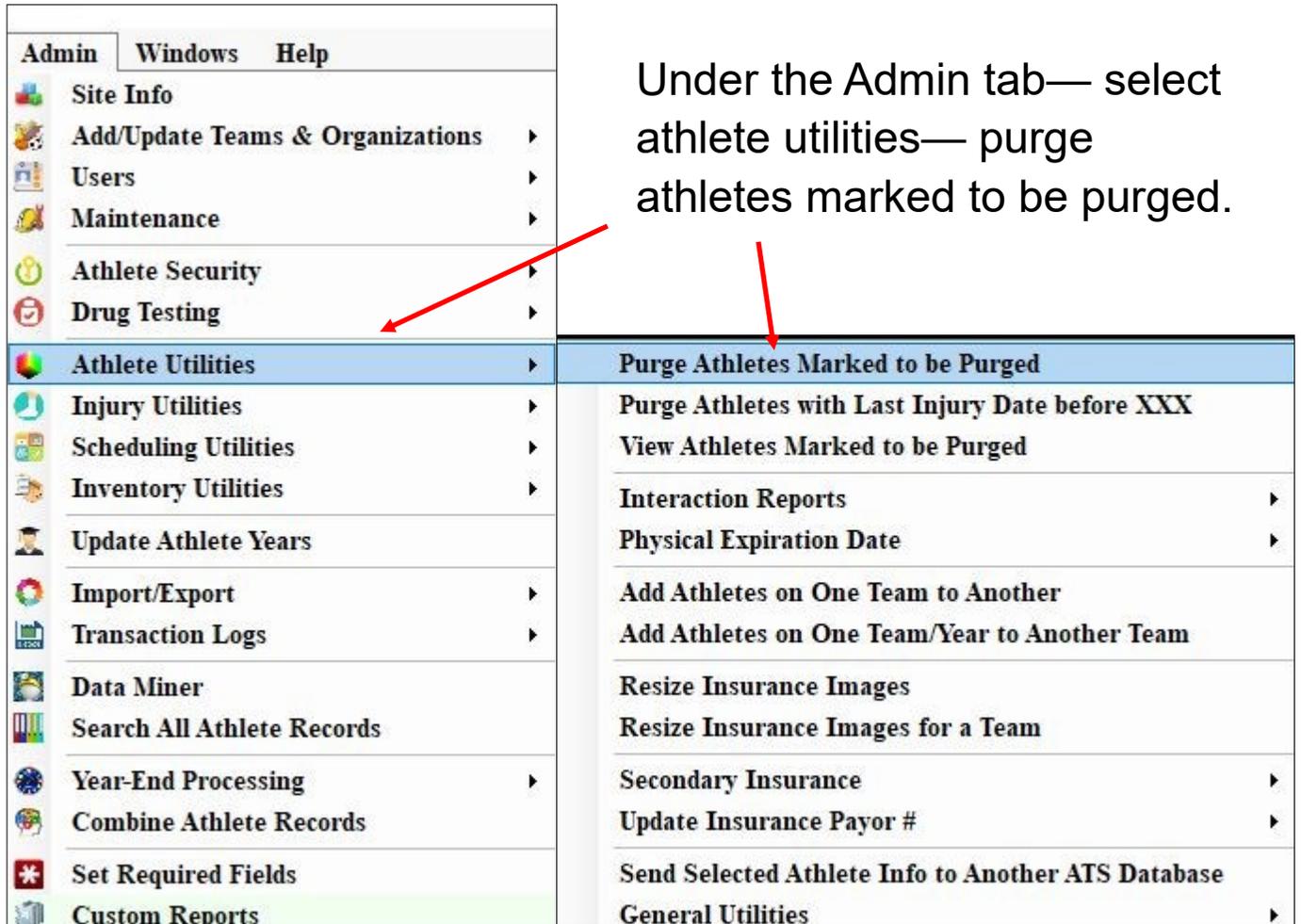


Under the Admin tab - select Athlete Utilities - then select View Athletes Marked to be Purged.



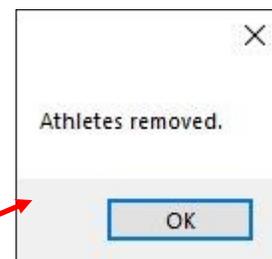
Once you have confirmed that only the correct/desired athlete(s) are present in the list you can move on to running the purge which will completely delete the athlete record from your system.

ATS: How to permanently delete an athlete



Under the Admin tab— select athlete utilities— purge athletes marked to be purged.

You will be asked if you are sure you want to run the purge. Remember once the purge is run it cannot be undone.



Once the process is complete you will see a confirmation message that the athlete has been deleted.